

GUIDANCE NOTE

Date: This guidance note came into force on **20th September 2019**.

(Note: this Guidance note supersedes LGN_001, issued on 12th June 2019.)

Deadline: All End Point Assessment Organisations who current offer assessment services for these standards must comply with the requirements of this guidance note by no later than **31st December 2019**

This guidance outlines a mandatory improvement to the practical assessment approach for:

- **Supply Chain Warehouse Operative (Level 2)**
- **Supply Chain Operator (Level 2)**
- **Large Good Vehicle (Level 2)**

Following concerns raised regarding the clarity of the Assessment Plans associated with the standard listed above, consultation with the Institute for Apprenticeships and Technical Education (IfATE) and a review workshop with delivering EPAOs, the following changes have been agreed:

1. Pass level performance in the practical assessment is established when **all Pass criteria are demonstrated**.
2. Distinction level performance in the practical assessment is established when **all Distinction criteria are demonstrated, as well as the Pass criteria**.

Incident Background | Level 2 Grade Boundary Concerns

The Assessment Plan (AP) for the Supply Chain Warehouse Operative (Level 2) standard states that “A pass candidate will be someone who is fully job ready. They will have met **all** of the standards for the Supply Chain Warehouse Operative (Level 2) apprenticeship” (ST0259/AP02 Page 7 ‘Grading’).

The AP also states that “The assessor will use on observation check list and mark scheme to make sure **all** learning outcomes have been met”. (ST0259/AP02 Page 6 ‘Practical Assessment’).

This conflicts with the AP Grading which records a Grade Boundary of Pass at 70%. In terms of the Practical Assessment Distinction criteria, the AP provides a bulleted list of Distinction Criteria which apprentices *will* cover – even though the grade boundary for Distinction is 90%. The grade boundaries are therefore not helpful.

This issue was raised with both NSAR and the IfATE directly, and an outcome and resolution has been communicated to NSAR for dissemination to End Point Assessment Organisations delivering against this standard.

Incident Resolution | Level 2 Grade Boundary Concerns

Following consultation with the IfATE on behalf of EPAOs, the following resolution has been agreed for the Supply Chain Warehouse Operative Level 2 Apprenticeship Assessment Plan – Practical Assessment:

01

PASS

Pass level performance is established when all the Pass Criteria are demonstrated

02

DISTINCTION

Distinction level performance is established when all Distinction Criteria are demonstrated, as well as the Pass Criteria

The questioning and simulation aspect of the observation would seem to be a most straightforward way to establish Distinction-level abilities, when these do not “naturally occur” in the direct observation.

Implementation Requirements

All End Point Assessment Organisations who currently offer assessment services for these standards must comply with the requirements of this guidance note by no later than **31st December 2019**.

This transition period has been set to enable sufficient time for EPAOs to communicate these changes to all impacted stakeholders.